

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board
Monday, May 1, 2023, at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Roger Kison – Building Inspector.
Press: 1, Public: 7

2. Approval of April Town Board minutes. Schlenvogt moved to approve the April town board minutes as presented, second by Welton. Motion passed unanimously.

3. Public Comments. None

4. Town Chairman report.

- 1) Didier went to the WTA meeting in Wabeno and was trained for the Board of Review.
- 2) Didier went to the joint fire department meeting with Belgium TB, Fredonia TB, and the Village of Belgium, they are close to creating a full-time ambulance for this area. The joint fire department is only a matter of time.
- 3) EMCS submitted the BIL application for the bridge aid to replace the bridge on Dixie Rd. This will be shared with the Town of Belgium. No updates.
- 4). The 2022 fire department statistics for the town are: 69 Ambulance calls, 39 fire calls.

5. Town Supervisor report. Schlenvogt noted that the Stop Ahead sign on Hawthorne is in the ditch, the post is still up.
Welton: The residents on Lange Road would like to get the road paved. They have been requesting this for years.

6. Town Building Inspector report. Quiet in the town. Dixie Ct home and Upper Forest Beach remodel are both finishing up. 3 lots on Hwy KW have been sold, addresses will be given to these lots.

7. Town Treasurer report. Sampont reports the Town has a balance of \$603,242.98.16 in the money market account, \$35,147.52 in the checking account, \$33.22 in the small business account. The funds from the Newburg State Bank for the ARPA funds have been transferred to an LGIP account; balance of \$167,773.19.

8. Town Clerk report. 1)Krueger congratulated the board for successfully being elected for another term. Krueger thanked all the election inspectors, they are all professional and do a wonderful job, we very rarely have any issues. We also have several inspectors that volunteer their time, Thank you. There were 694 votes cast at the Spring Election, 152 absentee – which is 61% of registered voters.

- 2) Krueger filed the Rural Mutual Insurance Audit.
- 3) Krueger filed the APRP annual report.
- 4)Krueger filed the DNR Annual Recycling Grant.
- 5) EMCS invoiced the town for the Dixie Road bridge, Krueger sent a copy to the Town of Belgium, they will reimburse us for half of the invoice.
- 6). The assessor will be at the town hall on 5/4/23 for Open Book.
Per VanHoogen: There is an issue with birds in the drop-off shelter. The birds are making nests on the motor for the door-opener and causing issues.

9. **Review Ordinance 2022-02, ATV-UTV use on town roads.** Per Didier, the ordinance was passed with a one-year review. There are no issues with the ordinance. although the roads haven't been open a full year because of signage just being complete a couple months ago. Per Didier the County is discussing opening some County roads to connect routes.
10. **Discussion and possible action to put Town Road snow removal for bid.** Per Didier, Dave Bley and JJ will not be renewing their contract. The town doesn't know what the County will be charging so it would be a good idea to put it out for bid. Didier states the bid should include salt storage charge and note a minimum of two class 7 trucks are required. **Welton moved to put the town road snowplowing out for bid, to be opened at the June meeting, seconded by Schlenvogt. Motion passed unanimously.**
11. **Discussion regarding the 2023-24 salt contract with Compass Minerals and excess salt from 2022-23 season.** Krueger was contacted by Compass Minerals, the town still had 53 tons of salt they committed to purchase for the 22-23 season. The DOT has agreed to purchase the remaining amount. THE DOT recommended keeping the contract for the 23-24 season with Compass Minerals and if we go with Ozaukee County, they can purchase the salt and if we get a private contractor, they will need the salt for the season.
12. **Review of 2023 Road Tour, possible action to approve maintenance to specific roads.** Didier went over the work needed to be done. Didier will contact contractors for patching on Woodland, Applewood, and Lake Dr. Kreuger will send the list to JJ for all pothole work needed.
13. **Discussion and action to approve Crack Filling to the following roads: Willow, Bay Hill, Applewood, Somers, and Hillcrest. Didier moved to approve the Crack Filling quote, not to exceed \$20,000, second by Schlenvogt. Motion passed unanimously.**
14. **Discussion and possible action regarding dedicated electrical service with We Energy to the drop-off site shelter and other expenses pending to the shelter.** Per Welton, he contacted the electrician that installed the connection to the shelter, and he feels that the town is up to code, and this will last a long time. Welton advises that even though it is not "right", it will last a long time. To make it right with a 3 Phase will cost a lot of money and we won't have anything different. Per Didier, the 3 phase is still very difficult to get and there is no reason to spend the money to get what we've got now. Roger Kison stated that the electrical to the shelter meets code. Didier commented that the drop off shelter still needs: Freezer drapes, landscaping, driveway paving and signage.
15. **Discussion and possible action to approve a proposal for lawn cutting / Landscaping service for the Town Hall submitted by Jim and Tim Van Hoogen. Welton moved to approve the proposal for Town Hall lawn cutting for \$75 per cut and Landscaping to be paid \$15 per hour per employee. The town will continue to pay for supplies, such as mulch, plants, bushes, soil, weed and bug spray, Didier seconded. Motion passed unanimously.**
16. **Discussion regarding appointing a weed commissioner for the Town. Per Didier, the chairman can appoint a weed commissioner if needed. Didier will be asking town resident Jim Schramm to take on this position. A Notice of Noxious weeds will also be published.**
17. **Discussion and possible action to approve Operator License for McKenna Armstrong and Averi Thrane, submitted to serve at The Shipyard. Didier moved to approve Armstrong and Thrane for an operator license to serve at The Shipyard, second by Schlenvogt. Motion passed unanimously.**

18. Discussion regarding changing the town email and website to wi.gov or .gov. Per Krueger, the WEC is requesting all municipalities that deal with them get a .gov or wi.gov domain. Krueger would like to proceed with the process, which could cost money. Krueger would also like to transition the email and files to a web-based server.

19. Consideration of monthly bills. Schlenvogt moved to pay the bills submitted in the amount of \$41,506.66, second by Welton. Motion passed unanimously.

Adjourn. Motion made by Didier to adjourn the April meeting at 8:55 PM.

Heather Krueger
Clerk