

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board  
Monday, January 3, 2022, at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

**1. Roll Call and Pledge of Allegiance.**

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz, Roger Kison

Absent: none

Residents: 4 Residents, 1 member of the Press

**2. Approval of December Town Board. Motion made by Welton to approve December Town Board second by Schlenvogt. Motion passed unanimously.**

**3. Public Comments.** None

**4. Town Chairman report.** Didier reports: 1) He spoke to Tom Winker, town of Belgium Chairman and County Board Supervisor; Winker informed Didier that the Town of Cedarburg will be replacing a bridge and will be petitioning the County to have all other towns in the County to split the cost. Cedarburg will be receiving a grant for the bridge but is still looking for funds from other municipalities. This would be charged on individual property tax bills as a levy if it gets approved. Winker has delayed it, and it will be on the County Board agenda. 2) Didier attended the December Town Board meeting in Saukville to discuss the ATV/UTV ordinance and what it would mean to our town without Northwoods Road open. Some of the board members were for and some against.

**5. Town Supervisor report.** Schlenvogt: Lee Schlenvogt has a large culvert that would fit on Hawthorne, he is willing to switch culverts with the town. Didier said Bley will look at it and decide.

**6. Town Building Inspector report.** Fellenz has gone over all the open permits and given them to Kison to finish. There were 2 permits submitted for new homes in December and there is a big addition on High Point Bluff.

**7. Town Treasurer report.** Sampont reports the Town has a balance of \$293,195.72 in the money market account, \$43,114.73 in the checking account, \$1,326,153.14 in the small business account, and \$83,389.56 in the Newburg State Bank (APRP funds). To date, 46.6% of property taxes have been collected.

**8. Town Clerk report.** 1) Krueger is still waiting for the 2018-2019 LRIP funds to be collected and has contacted the DOT. 2) the 2022-23 LRIP application had to be submitted by mid-December which is a new deadline. Didier decided to use the funds on E Norport for the overlay. This can be changed if the board decides to use the funds elsewhere. 3) There were several trees down due to the windstorm, residents moved them out of the roadway. 4) The cement work has been completed at the drop off site, 5) Marvin Kolbach had the County replace a culvert, the town has been billed and Kolbach has submitted payment. 6) It is the town of Port Washington's turn to host the Ozaukee County WTA meeting this year, Winker would like to hold it Feb 3 or 10<sup>th</sup>. Per the board, the 10<sup>th</sup> works best.

**9. Discussion and possible action regarding ditch work at 3575 E Norport Dr., along Keelson Cove. Discussion and possible action regarding ditch work at 3575 E Norport Dr., along Keelson Cove.** Per Didier, this is a carryover project from Chairman Melichar; Dave Bley had gone on site and performed ditch work, cleaning up this property because of drainage issues. The owner continues to contact Didier and requests additional work be done with very specific requirements. Due to the amount of time/money the town is/has spent on this Didier felt the Town board should be

involved. The board members all viewed the property on their own time prior to the meeting. There are no issues with the roadway, standing or moving water on the roadway, so it is no longer a town issue. This area is low and adjoins land that has always been a swamp. Welton: has this been seeded and matted? Didier: yes, JJ took care of it. **Motion made by Didier stating that the ditch work in the rear yard of 3575 E Norport Drive is completed with the satisfaction of the town board, second by Welton. Motion passed unanimously.**

10. **Discussion and possible action to update permit for U.S. Cellular, cell tower collocation at 3508 County Road KK.** Per Didier, US Cellular has applied for class 2 collocation, which requires a zoning permit. They will also be building a 5x7 steel shed, which is less than 150 square feet, so it doesn't require a building permit. Per Fellenz, a zoning permit will be needed for setbacks. Didier: An issue not related to the applicants permit, but recently Ozaukee County created a new parcel on its own for this cell tower. The issue is that this parcel is now not zoned by the town as the cell tower was originally built in Ozaukee County right-of-way land. Ozaukee County created the parcel on its own. Now the existing permit doesn't comply with anything in Town code or the current zoning. Chairman Didier contacted County Supervisor Lee Schlenvogt about the matter as it is on the County Board agenda to zone this "new" parcel under county owned land zoning. In any event Didier feels the Applicant should not be delayed or this issue should not cause delay for the applicant as this appears to be an issue between the two-governing bodies. If the applicant's application conforms with the towns Class II collation requirements per code the town will approve at the time. Regardless of the "new" parcel appears to have been created absent any Town requirements.
11. **Proclamation for Building Inspector Rick Fellenz**
12. **Consideration and approval of monthly bills. Motion made by Welton to pay December bills in the amount of \$21,839.25, second by Schlenvogt. Motion passed unanimously.**
13. **Adjourn. Motion made by Welton to adjourn January Town Board meeting at 8:10 PM, second by Schlenvogt. Motion passed unanimously.**

Heather Krueger- Clerk