

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board  
Monday, June 5, 2023, at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

**1. Roll Call and Pledge of Allegiance.**

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Roger Kison – Building Inspector.  
Press: 1, Public: 4

**2. Approval of May Town Board and Board of Review minutes. Welton moved to approve the May town board and Board of Review minutes as presented, second by Schlenvogt. Motion passed unanimously.**

**3. Public Comments.** None

**4. Town Chairman report.**

- 1) Didier replaced the Stop Ahead sign on Hawthorne Dr.
- 2) Didier has been researching Lange Rd., it would be nice to delineate the road to find out exactly where it starts and stops, he will be contacting Dennis Van Sluys to have the area surveyed.
- 3) An anti-bird device was purchased for the drop-off center; it was installed and appears to be working.
- 4) Didier asked James Schramm to be the weed commissioner.
- 5) Didier attended the May Saukville town board meeting, they had ATV on the agenda, most residents in attendance were in favor of it, but no action was taken.
- 6) Didier replaced the broken flashing light on Mink Ranch and Hwy KK, there was a bullet hole in the broken light.
- 7) Hawthorne & Norport are complete, Payne & Dolan will be shouldering next week.

**5. Town Supervisor report.** Welton: Per the VanHoogen, they noticed the tree in front of town hall is dying and should be removed.

**6. Town Building Inspector report.** Quiet in the town, no big permits but there have been several lots sold recently.

**7. Town Treasurer report.** Sampont reports the Town has a balance of \$538,857.09 in the money market account, \$83,865.54 in the checking account, \$33.25 in the small business account. The funds from the Newburg State Bank for the ARPA funds have been transferred to an LGIP account; balance of \$168,775.30.

- 8. Town Clerk report.**
- 1) Krueger attended a zoom meeting with the DNR regarding the recycling grant, they are streamlining the submittal and will only be requiring one submittal vs. the two that are now required.
  - 2) Krueger received a call regarding the town owned landfill site, wondering if it could be sold. Didier explained there are a lot of stipulations including permission needed from Lange Estates HOA, but it could be sold with elector approval.
  - 3) Krueger is on an advisory committee with WEC regarding training for election inspectors. The WEC is also creating new absentee envelopes and certificate envelopes that municipalities will be required to use in 2024, so this will be an added expense for the town as we currently have stock.
  - 4) Spectrum contacted the town regarding gaining access to Upper and Lower Ridge Rd, to potentially provide service in that area.

5) The road tour was sent to JJ with the work he needs to do, including filling potholes. It doesn't appear that any work is being done as there have been calls to repair the potholes, especially on Highland.

6). Krueger is still in the process of trying to obtain a .gov or a wi.gov domain. The County will not assist and has advised using a company like Ontech Systems or Digi Corp. Krueger has reached out to them because the State is asking very technical questions.

**9. Possible action to open and approve submitted bids for Town Road Snow Removal.** Per Didier, no bids were submitted. Forever Green submitted a letter stating they may be interested in years to come but can't commit at this time. Krueger will contact Jon Edgren, Oz. Co and let them know the town of Port will be interested in their services next year.

**10. Discussion and possible action to approve ditch-mowing proposal from Forever Green Landscaping.** The submitted bid is for a 3-year contract; \$20,295 per year plus a 2% increase each year after the first year. Zausch commented that they did not increase their prices at all during the last contract and the gas prices went up significantly. Zausch also recommended the town brush-back this upcoming year and will contact the board in the spring. **Didier moved to approve the 3-year bid as submitted, second by Schlenvogt. Motion passed unanimously.**

**11. Discussion and Consideration of Class "B" Beer and Class "B" Liquor license renewal for July 1, 2023 – June 30, 2024, for the following establishments:**

The Shipyard Bar, LLC  
d/b/a/ The Shipyard Bar  
3559 County Road KK

Bobuck Inc  
d/b/a Memories Ballroom  
1077 Lake Drive

CRA Enterprise, LLC  
d/b/a Iron Hog Saloon  
4885 County Road LL

Plier Full Circle Inc  
d/b/a Plier Full Circle Inc  
3704 Highland Drive

**Didier moved to approve Class B Beer and Class B Liquor License for July 1, 2023 – June 30, 2024, second by Welton. Motion passed unanimously.**

**12. Discussion and possible action to approve Operator Licenses for July 1, 2023-June 30, 2024**  
**Welton moved to approve submitted Operator Licenses for July 1, 2023-June 30, 2024,**  
**second by Schlenvogt, motion passed unanimously.**

**13. Consideration of monthly bills. Schlenvogt moved to pay the bills submitted in the amount of \$11,915.88, second by Welton. Motion passed unanimously.**

**Adjourn.** Didier moved to adjourn the June meeting at 8:25 PM.

Heather Krueger  
Clerk