

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board
Monday, November 6, 2023, at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Roger Kison – Building Inspector.

Excused: None

Press: 1, Public: 4

2. Approval of October Town Board and Public Hearing minutes. Welton moved to approve the October town board minutes, seconded by Schlenvogt. Motion passed unanimously.

3. Public Comments. None

4. Town Chairman report.

Didier reported that he attended the Wisconsin Towns Association Law Conference (virtually). Didier also attended the Wisconsin Towns Association Annual Convention in WI Dells.

Town Supervisor report. Welton will be submitting the order for the freezer doors for the drop-off site by Nov 10th.

Town Building Inspector report. A new home permit was submitted, and the other new homes are under construction.

Town Treasurer report. Sampont reports the Town has a balance of \$293,876.62 in the money market account, \$41,228.51 in the checking account, \$33.40 in the small business account, the LGIP account balance is \$172,525.12. The town received the fourth quarter General Transportation aid from the State of WI in the amount of \$16,014.42

Town Clerk report. 1) Krueger was contacted by AT&T, they are pursuing a grant in the town for broadband and requested a letter of support, which was submitted. Unsure of where exactly this is for in the town. 2) Krueger submitted the final documentation for the LRIP grant for Norport Dr. 3) The Zoning Board of Appeals will meet on November 15 at 6:00 PM for Chad Arndt, the packets have been sent to members. 4) We are experiencing terrible service from Waste Management, there are issues weekly with them not emptying the dumpsters.

5. Appointment of Town Weed Commissioner, James Schramm. Motion to confirm the appointment of James Schramm as weed commissioner made by Welton, seconded by Schlenvogt. Motion passed unanimously.

6. Discussion regarding St Simon the Fisherman Church, 3448 Green Bay Road request for town involvement in their neighbor's water issue. Per Didier, Kelvin Larson has been communicating with the town on behalf of St Simon the Fisherman Church. Didier summarized that there is a claim that ever since Open Door installed a pond and extended the parking lot and buildings Open Door Bible is now directing stormwater toward St. Simon's property and causing surface water issues and possibly subsurface water issues to the St Simon property. Didier is wondering if Open Door has been corresponding with St Simon. Per Larson, they contacted them in August and have gotten no response. St Simon is looking for a resolution to the water issues, it has been going on for over a year and there are damages. Didier feels that due to the fact Open Door just had an expansion plan approved by the Town Planning Commission it would be beneficial for the town engineer to look at the property and give a report or opinion on the stormwater situation. **Welton moved to have the town engineer evaluate and review the water issues at 34485 Green Bay Rd, and Open Door Church submitted plans, second by Schlenvogt. Motion passed unanimously.**

7. Discussion regarding the 2024 Budget. Line-item of the budget discussion occurred.

8. Discussion and possible action to set the date for the 2024 Budget Public Hearing, Meeting of Electors, and Special Town Board Meeting on Tuesday, November 21, 2023, beginning at 6:00 PM. **Didier moved to hold the 2024 Budget Public Hearing, Meeting of Electors, and Special Town Board Meeting on Tuesday, November 21, 2023, beginning at 6:00 PM, seconded by Welton.**
9. Consideration of monthly bills. **Schlenvogt moved to pay the October bills in the amount of \$9,068.83, second by Welton. Motion passed unanimously.**

Didier moved to adjourn the November town board meeting at 8:30 PM.

Heather Krueger,
Clerk