

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board
Monday, October 2, 2023, at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer.
Excused: Mike Didier, Roger Kison
Press: 1, Public: 4

2. Approval of September Town Board and Public Hearing minutes. Welton moved to approve the Public Hearing minutes regarding Ordinance 2023-01, seconded by Schlenvogt. Schlenvogt moved to approve the Public Hearing minutes regarding Rezoning the town hall parcel from (BP-2) to (I), Welton seconded. Schlenvogt moved to approve the town board minutes as presented, seconded by Welton. Motion to approve all the minutes passed unanimously.

3. Public Comments. Andrew Klumb, 4883 Dixie Ct. is wondering if the easement behind his home allows for a driveway because they are putting one in. He contacted the building inspector and is waiting for an answer. Was there a driveway or culvert permit taken out? Krueger is not aware of any permits, they may be submitted with the new home permit, which hasn't been submitted yet.

4. Town Chairman report. *[submitted in writing by Didier, read by Welton]*

The town received a unanimous complaint letter regarding signs, lights, and cameras on private property at the end of Norport Dr. Didier looked at all the complaints mentioned and determined that the signs were on private property and the owner can post them if they wish. The signage is on private property and is allowed. Didier found that the lighting may be in the eyes of drivers at night. Krueger wrote to the owners of these parcels to make them aware of the complaint and to ask that the lighting be adjusted.

Town Supervisor report. None

Town Building Inspector report. None

Town Treasurer report. Sampont reports the Town has a balance of \$344,083.20 in the money market account, \$50,906.99 in the checking account, \$33.37 in the small business account, the LGIP account balance is \$170,222.61.

Town Clerk report. 1) Krueger reports that the town received a couple of complaints this month, including chickens where the resident has a rooster in R-2 zoning – a letter and chicken application were sent to the resident. A complaint was received regarding a home on Keelson Cove, the caller felt there was excess landscaping occurring. Two calls regarding poor internet service in the town. 2) Krueger attended the WTA workshop which included topics on Levy Limit worksheet, budgeting, and tax roll preparation, it was very beneficial.

3) Per VanHoogen, the trash compactor is out of service due to a hydraulic leak. WM will be pulling the dumpster and replacing it with an open-top dumpster until the compactor is repaired. It could take a couple of weeks.

4) Krueger contacted the Town Attorney, and he will be sending a letter for the unpaid building permit on Dixie Ct.

5) The budget workshop is scheduled for Monday, Oct. 9 at 3:00 PM.

5. Discussion and possible action regarding work that needs to be completed at the town Drop-off site, including landscaping, and plastic strip curtains for the large doors. Per Welton, he believes Didier received plans for landscaping but not a quote. Welton is finalizing the order for the freezer doors but doesn't have an exact number but would like to have it approved. Welton moved

to approve a \$4,500 maximum for the freezer strip curtain set for the drop-off site, seconded by Schlenvogt. Motion passed unanimously.

- 6. Consideration of monthly bills. Welton moved to pay the September bills in the amount of \$79,059.21 which includes payment 2/2 to the Fire Department in the amount of \$68698.57, second by Schlenvogt. Motion passed unanimously.**

Adjourn. Schlenvogt moved to adjourn the August meeting at 8:20 PM, seconded by Welton. Motion passed unanimously.

Heather Krueger,
Clerk