

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board
Monday, June 6, 2022, at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer
Absent: Gary Schlenvogt, Roger Kison
Public: 3 Residents, 1 member of the Press

2. Approval of May Town Board and public hearing minutes. Motion made by Didier to approve May Town Board and public hearing minutes, second by Welton. Motion passed.

3. Public Comments. none

4. Town Chairman report. 1) The mayor of Port Washington left a voice mail regarding a co-mingled drop off site for yard waste. The previous city administrator was not interested in combining with the town and letting the town residents use the facility in the city. The mayor is looking for a site in the town. 2) Didier has been in contact with Crack Filling Services regarding road maintenance. 3) The town engineer confirmed that the intersection at Mink Ranch Road and County Road KK will be engineered for improved safety. 4) Ozaukee County Highway Department contacted Didier regarding a driveway access that needs to be removed at 4783 Hwy LL, Didier advised them to contact the owner, as it has been sold since the agreement was made with the previous owner. 5) All missing/damaged road signs have been put back up since the road tour.

5. Town Supervisor report. Per Welton, an email was sent to the town board from a resident in Lange Estates regarding the proposed development on Northwoods Road and various concerns it may have in the town. Krueger has requested information from the Village.

6. Town Building Inspector report. none

7. Town Treasurer report. Sampont reports the Town has a balance of \$474,408.92 in the money market account, \$60,032.02 in the checking account, \$35.07 in the small business account, and \$83,536.03 in the Newburg State Bank (APRP funds).

8. Town Clerk report. Krueger was contacted by the Sauk Creek Nature Preserve, they will be replacing the sign with a slightly larger sign, not to exceed 4'X8', so permit will be needed. 2) There have been several complaints from the residents of the new apartment building in the city at 900 S Spring St., regarding the residents of the trailer park; reporting there is trash and junk. 3) The town hall windows have been washed 4) A new water heater needed to be installed at the town hall, Harbor City completed the work. 5) The update on the drop off shelter building; it will be shipped the week of 6/27/22 and constructed within 7-10 days of delivery. Welton: I will order the roll up garage doors. Didier: I will contact the electrician. Krueger will contact Waste Management to get the rollers installed. 6) Krueger reminded the board that the ATV/UTV ordinance still has not been signed or posted. The signs need to be up prior to opening the trails. Didier states that the town is responsible for getting the signs up, but there has been some communication that a private club is working on obtaining and installing on the signs, so he would like to wait until we are closer to installing before signing/posting the ATV/UTV ordinance.

9. Discussion to have the Town Planner create a summary Land User Update Information packet. Didier has a sample of a future land use update from the city and would like the town planner to create something similar for the town. It would be very helpful, so people don't have to read the entire

Comprehensive Plan. Motion made by Welton to authorize \$1,000 to have the Town Planner create a Land Use packet, second by Didier. Motion passed.

10. Discussion and possible action to approve of an engineering study to place double, no passing lines on Mink Ranch Road between County Road H and County Road B. Per Didier, this came about when discussing the ATV ordinance and the dangerous steep hill on this portion of the road. A double line would be helpful, but it will need to be engineered. Once done, it is good forever. Krueger will check with Ozaukee County Highway to make sure they have not done this in the past. Once we confirm if it needs to be engineered, we can proceed.

11. Discussion regarding box culvert on Woodland Rd. Didier reports he looked at the culvert and it didn't look good but claims to be no expert. He had Town Engineer look at it and Brost reported: *"No failure is not imminent. The paved roadway is 22 feet wide. The culvert was actually widened at some point. The main structure is 16 feet wide and is a composite deck of steel girders and concrete. This section is sound. The widened sections, on each end, are good with exception of the outside foot or so. The concrete has deteriorated in these locations but does not impact the capacity of the structure."*

Didier feels this should be repaired before reconstruction of the road. The question is if the town should repair the ends or the entire culvert.

Welton: it would be good to get quotes on doing it both ways.

Didier: It would be a quote for labor only, as the town can purchase the materials, as there are only two options that provide the materials. Didier will get pricing for both options.

12. Discussion regarding nuisance complaint at 4192 County Road LL. Welton did not inspect the property. Didier inspected the property and reports that only the landowner that filed the complaint can see the property. Didier feels it looks like a junk yard, there is a lot of debris laying around and it looks like actual trash, not just junk vehicles. The landowners do not speak, and the complainant asked the town to send a letter. Didier feels this is justified as the owner is in violation of Ordinance §250.5. Resident Taucher: How does the town enforce this? Didier: first send a letter asking them to clean up the property. If they do not comply, it would go to the town attorney. It is not a fast process.

13. Discussion and Consideration of Class "B" Beer and Class "B" Liquor license renewal for July 1, 2022 – June 30, 2023, for the following establishments:

The Shipyard Bar, LLC
d/b/a/ The Shipyard Bar
3559 County Road KK

Bobuck Inc
d/b/a Memories Ballroom
1077 Lake Drive

CRA Enterprise, LLC
d/b/a Iron Hog Saloon
4885 County Road LL

Plier Full Circle Inc
d/b/a Plier Full Circle Inc
3704 Highland Drive

Motion made by Didier to approve Class B Liquor License for July 1, 2022 – June 30, 2023, second by Welton. Motion passed.

14. Discussion and possible action to approve Operator Licenses for July 1, 2022-June 30, 2023

Motion made by Didier to approve submitted Operator Licenses for July 1, 2022-June 30, 2023, second by Welton, motion passed.

15. Consideration and approval of monthly bills. **Motion made by Welton to approve the May bills in the amount of \$ \$15,151.06, second by Didier. Motion passed.**

16. Adjourn. **Motion made by Didier to adjourn June Town Board meeting at 8:10 PM, second by Welton. Motion passed.**

Heather Krueger- Clerk