

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board
Monday, March 6, 2023, at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Roger Kison – Building Inspector, Johnathan Woodward -Town Attorney.
Press: 1, Public: 4

2. Approval of February Town Board minutes. Motion made by Welton to approve the February town board minutes as presented, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. None

4. Town Chairman report.

1) The bridge on Dixie Road is shared with the town of Belgium, and needs to be replaced, it was built in 1954 and has outlived its life. EMCS has done a study and will be applying for the BIL federal funding, which could result in 100% funding. If funds are due, it will be shared with the Town of Belgium.

2) St. Simon The Fisherman church was experiencing water in their building and they think it may be due to the drainage pond that Open Door Bible put in a couple years ago. Didier thinks the ditch on Green Bay Rd may need some re-grading.

3) The WTA unit meeting was very informative especially regarding the fire/EMS coverage in the county.

4) Didier patched a large pothole on Northwoods Rd.

5) The electricians connected the garage doors at the drop-off site, but the installer needs to come back and reconfigure the tracks.

5. Town Supervisor report. Per Welton, Lange Rd has a huge mudhole. Didier: JJ will need to dig it out and re-gravel. Schlenvogt: the new culvert on Hawthorne is holding up well especially after the heavy rains, there was no flooding.

6. Town Building Inspector report. One new basement remodel, all other permits were for small household projects.

7. Town Treasurer report. Sampont reports the Town has a balance of \$710,169.69 in the money market account, \$38,175.97 in the checking account, \$33.19 in the small business account, and \$167,687.05 in the Newburg State Bank (APRP funds).

8. Town Clerk report. 1) The WTA Ozaukee Co. unit meeting was well attended. There were several updates by Legislatures, WTA/TAC, Oz Co Hwy Commissioner and Corporate Council regarding the bridge in Cedarburg that may get funding from other Oz. Co. towns.

2.) The Spring Primary went very well, Krueger is closing that election and preparing for the Spring Election which will be April 4.

9. Discussion and possible to approve 2023 Fire Services contract between the City of Port Washington and the Town of Port Washington in the amount of \$137,398.57. Motion made by Welton to approve the 2023 Fire Contract with the City of Port Washington in the amount of \$137,398.57, second by Didier. Motion passed unanimously.

- 10. Discussion regarding updating the current fire ordinance regarding charging residents.** Per Didier, if there is a fire in the town, the City bills us for man-hours and water used, residents do not like this and the town should look at changing the ordinance. However, the City will be readjusting their annual fire contract in a way that the town can't afford. Per Woodward, the town may want to investigate charging residents for these fees, some laws have changed since the original contract was signed with the City. It would be advisable for the City to find the original contract as well, the town signs an amendment annually. Didier feels the town should wait to see what changes will be coming regarding the city fire coverage and EMS services.
- 11. Update of discussions with the City of Port Washington regarding fire services and boarder agreement.** Didier met with City Administrator Tony Brown and discussed the fire contract, Brown said that they are in the process of creating a new contract, this could potentially raise the town's portion by 123%. If this is the case, the Town cannot afford to be in contract with the city and may need to go elsewhere. Didier will be attending the council meeting on 3/8/23 for more discussions. Brown is not currently up to date on the boarder agreement but will read so he and Didier can discuss. Didier would like to have an updated version to agree upon before it expires in 2025, there was a lot of work that went into preparing the original document.
- 12. Consideration and possible action to approve Resolution 2023-02; A resolution to move funds to the Local Government Investment Pool (LGIP). Motion made by Welton to approve Resolution 2023-01 to move the ARPA funds to a LGIP account, second by Schlenvogt. Aye-3, Nay -0. Motion passed.**
- 13. Discussion of the Ozaukee County Road Maintenance Contract.** Per Didier, Dave's Excavating and JJ are not interested in renewing the snowplow contract for town roads for next season. The County can plow the roads, but they have a Guarantee Work Program (GWP) in place which the town would need to agree having the Co. do any additional work to spend the funds that agrees to contract with the County. These services could include road maintenance, ditch mowing, tree removal. The town will need to put this service out for bid, to be discussed at the April Town Board meeting.
- 14. Discussion and possible action to have Christy DeMaster serve as the Town Zoning Administrator and discussion of compensation.** Per Didier, DeMaster has agreed to be the town's Zoning Administrator and would charge the town the same fees she is currently charging as Town Planner which is approx. \$100/hr. and bills increments of every 15 minutes. Didier has appointed Christy DeMaster, Trilogy LLC as the Town Zoning Administrator and would like approval of compensation. **Motion made by Welton to compensate Christy DeMaster, Trilogy LLC with the same rate of billing as Town Planner, second by Schlenvogt. Motion passed unanimously.**
- 15. Consideration and approval of monthly bills. Motion made by Schlenvogt to approve the February bills in the amount of \$35,718.71, second by Welton. Motion passed unanimously.**

Adjourn. Motion made by Didier to adjourn the March meeting at 8:43 PM.

Heather Krueger
Clerk