

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official minutes of regular meeting of the Port Washington Town Board
Monday, November 9, 2020 at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer

Absent: Rick Fellenz

Residents: 4 Residents, 0 member of the Press

2. Approval of Budget workshop minutes and October Town Board minutes. Motion to approve minutes made by Welton, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. John Taucher: Congratulations for a record turnout at the General Election. Schlenvogt commented that it was very well run, very organized.

4. Town Chairman report. Didier reported the town engineer looked at Lake Drive, and commented on the size of the culvert pertaining to all of the flooding. Didier feels this needs to be looked at more in depth as it is a dead-end road with a heavy population. The cell tower at 2639 Hwy LL is going up. Trilogy will be updating the towns zoning maps.

5. Town Supervisor report. Schlenvogt is wondering if Bley can look at the culvert on Hawthorne, as it should be dried enough to replace. The culvert on Mink Ranch needs to be done as well.

6. Town Building Inspector report. None.

7. Town Treasurer report. Sampont reports the Town has a balance of \$26,318.32 in the checking account, \$389,892.55 in the money market account, \$1.90 in the small business account, and \$62,002.37 in the Escrow account.

8. Town Clerk report. Krueger reports the General Election went very well, there were no issues. It was a record turnout; 1049 ballots were cast. Of those, 343 voted absentee in-person and 330 voted absentee by mail. Candidate paperwork will be available to circulate on 12/1/2020 and will be due by 5:00pm on 1/5/2021. Final submittal for Routes to Recovery grant is due by 11/17/2020, Krueger will be submitting more items to get compensation from. Residents on Norport and Northwoods have expressed their approval of the new roads.

9. Discussion and possible action to approve Ordinance 2020-04 to amend chapter 340 of the Town of Port Washington Municipal Code, known as the zoning and subdivision code, to modify regulations for accessory structures. Didier reports this ordinance has been approved by the Plan Commission and a public hearing was held. No concerns were expressed. **Motion to pass Ordinance 2020-04 to amend the Town Code, chapter 340, made by Schlenvogt, second by Welton. Motion passed unanimously.**

10. Discussion and possible action to set the date for the Meeting of Electors. The date for the Public hearing, Meeting of Electors and Special Town Board meeting will be November 23, 2020 at 6:00pm.

- 11. Discussion regarding the Lake Drive speed study.** Didier reports a resident asked the town board to reduce the speed on Lake Drive. A speed study has been completed by the Oz. Co. Sheriff Dept and the Oz Co. Highway Depts. The current speed is 55 mph. There is very little speeding and few accidents, but the Highway Commissioner recommends lowering the limit to 45 mph. Didier agrees lowering the speed limit is a good possibility and he will consult with the town engineer.
- 12. Discussion and possible action to set a policy regarding ditch work for town residents.** The town board would like to set standards for work that is to be performed by the town to maintain ditches and town owned land to keep the roadways safe.
- 13. Discussion and possible action to review appointed treasurer position.** Didier would like to get a job description for the new appointed treasurer position that will be available in April. He feels the board should interview for the position.
- 14. Discussion and possible action to review appointed clerk position.** This will be on the December agenda to reappoint in December.
- 15. Discussion and possible action to update the Town of Port Washington zoning code book.** Didier would like to get a quote from General Code and discuss further. The current zoning code book is out of date.
- 16. Consideration and approval of monthly bills.** Motion to pay monthly bills in the amount of \$303,521.66, which includes the second payment to the Fire Department, payment to Payne & Dolan for resurfacing of Northwoods and Norport, and payment 2/3 for the rental property and drop off site lot. **Motion to pay October bills made by Welton, second by Schlenvogt. Motion passed unanimously.**
- 17. Adjourn.** Motion made by Didier to adjourn October Town Board meeting.

Heather Krueger
Clerk