

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of regular meeting of the Port Washington Town Board
Monday, January 4, 2021 at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz

Absent: 0

Residents: 5 Residents, 1 member of the Press

2. Approval of December Public Hearing and Town Board minutes. Motion to approve minutes made by Schlenvogt, second by Welton. Motion passed unanimously.

3. Public Comments. None

4. Town Chairman report. There have been a couple reports of mailbox damaged by the snow plows.

5. Town Supervisor report. Schlenvogt questioned Bley if he was able to look at the culvert on Hawthorne, as it should be dried enough to replace. The culvert on Mink Ranch needs to be done as well.

6. Town Building Inspector report. None.

7. Town Treasurer report. Sampont reports the Town has a balance of \$121,059.40 in the checking account, \$291,533.83 in the money market account, \$1,516,686.24 in the small business account, and \$62,017.11 in the Escrow account. The Town received the Routes to Recovery Grant \$10,964.13. Sampont reports that 53% of property taxes have been collected.

8. Town Clerk report. Krueger reports that Dave Bley paid for the culvert that Oz. Co. installed and billed the town for in September.

9. Discussion and possible action to renew Zoning Board of Appeals members; Barbara Sabe-Bley, John Wozniak, Nancy Holley, Robert Poull and new members: Justin Myers and Chuck Baranek for a 3-year term, expiring Jan 2024. Didier appoints the named members to the Zoning Board of Appeals for a 3-year term. **Motion made by Welton to accept Sabe-Bley, Wozniak, Holley, Poull, Myers and Baranek to the Zoning Board of Appeals for a 3-year term, second by Schlenvogt. Motion passed unanimously.**

10. Discussion regarding the Lake Drive speed study. Didier would like to see the speed limit lowered, and asked if there were any objections with the town board. No objections. **Motion to lower the speed limit of Lake Drive east of County Road LL to the end of the road from 55 mph to 45 mph made by Welton, second by Didier. Aye-3, Nay-0. Motion passed unanimously.**

11. Discussion and possible action to review appointed treasurer job description. Discussion regarding pay, per diems and pay for Special Assessment Letters. Sampont should continue working on creating a job description and submit to Didier. The board will need to pass a resolution before April.

12. Discussion and possible action to update the Town of Port Washington zoning code book.

Krueger contacted General Code, and they have the current version of the code. They were missing information from 2013- current, which Krueger provided. They have not provided a quote.

13. Consideration and approval of monthly bills. **Motion to pay December bills in the amount of \$30,230.18 made by Schlenvogt, second by Welton. Motion passed unanimously.**
14. Adjourn. **Motion made by Schlenvogt to adjourn January Town Board meeting, second by Welton.**

Heather Krueger
Clerk