

## TOWN OF PORT WASHINGTON OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Town of Port Washington Plan Commission held on  
Wednesday, July 12, 2023, at 7:30 p.m. at Town Hall, 3715 Highland Drive, Port Washington, WI.

**1. Roll Call & Pledge of Allegiance**

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Ed Potokar, Melissa Alexander, Roger Kison, Christy DeMaster, Heather Krueger – Clerk

Absent: Randy Noll, Chuck Baranek

Public present: 3, Members of the Press: 0

**2. Approval of June Plan Commission minutes. Welton moved to approve the June Plan Commission minutes as presented, second by Potokar. Motion passed unanimously.**

**3. Public Comments.** None

**4. Old Business.** None

**5. Correspondence/Reports from previous month:** Didier: None. DeMaster met with Mike Panarusky and Lew Herro regarding allowable uses in the town for the property on Hwy LL and Sunset Road.

**6. First Consideration of rezoning tax key 07-016-15-002.00 from (BP-2) Business to (I) Institutional, Town of Port Washington property.** Per Didier this property should have been rezoned when the town purchased it because it was always going to be used for the town drop-off site. The town also owns the duplex at 3709 Highland, but the zoning should remain the same as the use of the property has not changed. DeMaster states that this would be consistent with the Comprehensive Plan. **Welton moved to have a second consideration in August to rezone the town hall property from BP-2 to I, second by Alexander. Motion passed unanimously.**

**7. Discussion and possible action regarding Ordinance 2023-01 To Amend Chapter 340 Zoning and Subdivision Code.** Per DeMaster, this ordinance has several changes, mainly adding items and not eliminating. There is also a line item specifically for BP-2: use of steel or aluminum as the primary exterior building material which has a list of features that must be included. This list was discussed extensively, and the Plan Commission would like to have another discussion on this topic with a full board before deciding. This will be on the agenda for the August Plan commission meeting.

**8. Adjourn. Motion made by Potokar to adjourn the July Plan Commission meeting at 9:03 PM, seconded by Alexander.**

Heather Krueger, Clerk