

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board
Monday, July 5, 2023, at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer

Excused: Roger Kison, Building Inspector

Press: 1, Public: 1

2. Approval of June Town Board and Board of Review minutes. **Welton moved to approve the June town board minutes, second by Schlenvogt. Motion passed unanimously.**

3. Public Comments. None

4. Town Chairman report.

1)The WI DOT contacted Didier regarding the town's opinion on the "road diet" for Hwy 33 from County Road LL to Northwoods Road. There was a discussion with the Village of Saukville and the City of Port Washington regarding this stretch of the road going from 4 lanes to 2 lanes. The DOT would like the opinion of the Town as well. Didier feels decreasing the road is not a good idea, as that area is developing and there will potentially be more traffic rather than less. Welton agrees; he also stated that changing traffic patterns always confuses the public, and if there is no reason to decrease the lanes, he feels it should remain the same.

2)The survey of Lange Rd. is still in process.

3)JJ has been finishing work from the road tour report, including filling potholes.

4)Didier asked Krueger to contact Jon Edgren, Oz. Co. Hwy Commissioner to discuss the Guarantee Work Partnership.

Town Supervisor report. Welton: Two lots were sold in Lange Estates and will be building soon.

Town Building Inspector report. None

Town Treasurer report. Sampont reports the Town has a balance of \$247,825.47 in the money market account, \$360,438.34 in the checking account, \$33.28 in the small business account. The funds from the Newburg State Bank for the ARPA funds have been transferred to an LGIP account; balance of \$168,775.30.

Town Clerk report. 1)Krueger reported that the town received the Statement of Taxes from Oz. Co.

2) Krueger paid Oz. Co. Treasurer for the remainder due on the (4) rescinded tax parcels.

3) There were 5 Fireworks permits taken out in the Town this July.

4) The contract with Waste Management is due this fall, the town should put out a bid request soon.

5) Krueger attended a feedback session with the WI Election Commission in the City of West Bend viewing/discussing the new absentee certificates/envelopes.

5. Consideration and possible approval of Operator License for Sean Bradley. **Welton moved to approve an Operator License for Sean Bradley, second by Schlenvogt. Motion passed unanimously.**

6. Discussion of rezoning the town hall parcel 07-016-15-011.00, 3715 Highland Dr and drop-off site, 07-016-15-005.00, 3709 Highland Dr. to (I) Institutional. Per Didier: This is all currently under town center overlay. Town hall parcel is already (I), the drop-off parcel should be zoned (I). Parcel at 3750 Highland is erroneously zoned (I) and needs to be corrected. The rental property is zoned BP-2, which is correct. **Didier moved to recommend rezoning the drop-off site (I) for Plan Commission consideration and approval, seconded by Welton. Motion passed unanimously.**

7. **Discussion and possible action regarding work that needs to be completed at the town Drop-off site, including paving of driveway, landscaping, and signage.** Didier would like to see the west side of the drive finished with either asphalt or concrete. He will contact contractors in the area to get a scope of the work needed to put in a bid request. Once the drive is complete, bushes should be planted, and the ground should be graded along the side. Welton will look into ordering “freezer” doors for the openings. Krueger will investigate signage for the building, including wording and companies that can quote the town.
8. **Discussion and possible action to approve Clerk to attend the 2023 Wisconsin Municipal Clerks Association conference from Aug 22 -25, 2023. Didier moved to approve Krueger to attend the WMCA conference if she chooses, seconded by Welton. Motion passed unanimously.**
9. **Consideration of monthly bills. Schlenvogt moved to verify the Payne & Dolan invoice for the shouldering on Norport and if correct to pay the July bills in the amount of \$311,783.69, which includes the bills for Hawthorne and Norport second by Welton. Motion passed unanimously.**

Adjourn. Didier moved to adjourn the June meeting at 8:20 PM.

Heather Krueger
Clerk