

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board
Tuesday, September 7, 2021 at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz

Absent: none

Residents: 2 Residents, 0 member of the Press

2. Approval of August Public Hearing and Town Board minutes. Motion to approve August Public Hearing and Town Board minutes made by Welton, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. John Taucher: The speed radar trailer on Hillcrest Road is not displaying the speed, is it working? Didier: I believe so, but I will contact the Hwy Dept. to verify.

4. Town Chairman report. Didier spoke with the City Engineer, he stated the City would request that Groeschel Road remain open and not be abandoned. Didier commented that Bley excavation completed the grading and approaches for the drop off site. Culverts were ordered but not needed.

5. Town Supervisor report. The warning signs for the bump over the culvert are missing on Hawthorne, Schlenvogt will see if they are in the ditch.

6. Town Building Inspector report. There is a garage being built on Hwy LL, Fellenz has denied the permit, and this will be on the August Plan Commission agenda.

7. Town Treasurer report. Sampont reports the Town has a balance of \$671,497.78 in the money market account, \$15,643.29 in the checking account, \$35.48 in the small business account, \$62,049.99 in the Escrow Account and \$83,337.26 in the Newburg State Bank (APRP funds). The escrow account for Dixie Highlands has been closed, and remaining funds refunded to the applicant. The Town received the August tax settlement from Ozaukee County.

8. Town Clerk report. Krueger received an open records request from the City of Port Washington Attorney regarding Groeschel Road. Before sending it, Attorney Woodward verified all the information. Krueger has not heard anything further from the City after turning it in. The petitioners for the Groeschel Road abandonment filed the Les Pendens with Ozaukee Co Register of Deeds per state statues. The public hearing can proceed. Chad Arndt, owner of the Iron Hog emailed that he is in favor of the ATV/UTV ordinance the town board is considering.

9. Discussion and possible action to approve rezone of 4211 County Road KW from A-1 to R-2 and Certified Survey Map for Seth Omernick and Samantha Bush, tax key 07-009-09-000.00. Per Didier, a public hearing was held with no objection, and this has been requested for approval by the Plan Commission. **Motion made by Welton to approve rezoning 3 acres as presented on the CSM, from A-1 to R-2 for lots 2, 3 and 4, second by Schlenvogt. Motion passed unanimously.**
Motion made by Welton to approve the CSM as presented to divide the tax key into 4 lots, second by Schlenvogt. Motion passed unanimously.

[Welton recuses himself from the board]

10. Discussion and possible action to approve rezone a portion of tax key 07-030-07-009.00 from A-2 to R-2 and Certified Survey Map for Karen Welton Properties LLC, Lange Estates Phase 3. Per Didier, a public hearing was held with no objection and this has been requested for approval by the Plan Commission. **Motion made by Didier to approve the CSM as presented upon town planners' assurance it complies with the Plan Commission intention, second by Schlenvogt. Motion passed unanimously.**
Motion made by Didier to approve the rezone from A-2 to R-2 for lots 1, 2 and 3 of approved CSM, second by Schlenvogt. Motion passed unanimously.

[Welton rejoins the board]

11. Discussion and possible action to approve submitted bid from Graff Masonry or Buechler Construction for cement work to the drop-off site. Per Didier the town received two bids for the cement work; Graff Masonry Inc. for \$18,820.00 and Buechler Construction for \$17,500.00. Didier will confirm the scope of the work is accurate. **Motion made by Welton to approve the concrete bid submitted by Buechler Construction for up to \$17,500 for work detailed in bid and based on site visit for scope of work with the contractor to verify the bid is accurate, second by Didier. Motion passed unanimously.**
12. Discussion and possible action Discussion regarding bid from Rock Solid to do brickwork on the town hall. The bid was approved by the town board with the stipulation that a HEPA Vac was to be used in the process. The contractor was contacted, and he agreed to resubmit the bid including the use of the HEPA Vac. The bid is the same price, and will now include 3' of sealant along the building instead of the entire building. Didier has found a pallet of bricks from a city resident that recently took down a chimney, and feels they are a good match for using to patch. **Motion made by Welton to accept the bid as presented by Rock Solid, second by Didier. Motion passed unanimously.**
13. Discussion and possible action to have a pedestrian strip applied to Hillcrest Road. Jon Edgren, Highway Commissioner followed up on the pricing of striping the road, it does not cost \$13,200 as quoted, approx. \$1,400.00 for the entire road, or one edge for \$500. Welton feels it would be best to stripe the entire road as walkers are on both sides. **Motion made by Didier to stripe Hillcrest Road including fog line and center line between Northwoods Road and County Road LL, second by Schlenvogt. Motion passed unanimously.**
14. Discussion regarding ATV/UTV ordinance. Didier and Attorney Woodward have an ordinance drawn up which closely follows the ordinance the Town of Fredonia passed. **Motion made by Welton to move forward with the ordinance as presented and to hold a public hearing, second by Schlenvogt. Motion passed unanimously.**
15. Discussion and possible action to seek applicants for the town Building Inspector. Didier will contact several potential candidates in the area and see if there is any interest. Does not need to be put out for bid or advertised, the town board can appoint.
16. Discussion regarding the Town of Port Washington Fee Schedule, last updated 7/10/2015, and adding fee to town for solar farms. Per Didier and Fellenz there are a couple of items that can be adjusted, but most fees are correct. The town could add a solar panel fee in the electrical permit. Krueger will determine if the Attorney and Engineer contracts are in line with the current fee scheduled.
17. Discussion regarding American Rescue Plan Act (ARPA) update. Didier met with Quam Engineering regarding a proposal they submitted regarding brining water and sewer to the town. He feels if there was a study done, a developer would have an idea of the cost before making a commitment. Didier also met with EMCS to discuss the proposal, as it is very detailed and may not be in the best interest of the town as the scope of the project is quite large and detailed.

18. **Discussion on current water/sewer agreement between the City of Port Washington and town.**
The board discussed the current boundary agreement which expires in 2024.
19. **Consideration and approval of monthly bills. Motion to pay August bills in the amount of \$9,620.83, made by Welton, second by Schlenvogt. Motion passed unanimously.**
20. **Adjourn. Motion made by Didier to adjourn September Town Board meeting at 9:50 PM, second by Schlenvogt. Motion passed unanimously.**

Heather Krueger
Clerk