

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board  
Monday, August 1, 2022, at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

**1. Roll Call and Pledge of Allegiance.**

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Roger Kison, Heather Krueger-Clerk, Mary Sampont-Treasurer  
Press: 1, Public: 2 Residents

**2. Approval of July Town Board minutes. Motion made by Didier to approve July Town Board minutes, second by Welton. Motion passed.**

**3. Public Comments.** None

**4. Town Chairman report.** 1) Didier signed a proposal from EMCS to provide survey services for sight distance analysis at the intersection of Mink Ranch Road and County Road KK. 2) Walters has started the building of the new drop off shelter. 3) Didier was contacted by friends of Nick Tholl regarding the clean up of his property, they are assisting Tholl as he is in the hospital.

**5. Town Supervisor report.** Welton received a call from a resident in Lange Estates regarding the public hearing for the Ansay Development which will be off Northwoods Road. Residents are mostly concerned with the traffic pattern and amount of potential increase of traffic.

**6. Town Building Inspector report.** Per Kison, things have slowed down, new homes are being finished, large additions in the process, and a couple of smaller permits taken out.

**7. Town Treasurer report.** Sampont reports the Town has a balance of \$441,496.98 in the money market account, \$45,621.71 in the checking account, \$35.07 in the small business account, and \$166,952.01 in the Newburg State Bank (APRP funds). The town received the 3<sup>rd</sup> quarter General Transportation Aid, Fire Dues, July Shared Revenues and Exempt Computer Aid.

**8. Town Clerk report.** Krueger reports that absentee voting is taking place as well as in-person absentee voting for the Partisan Primary which will be on Aug. 9<sup>th</sup>. Krueger will have an election inspector training on Aug 8<sup>th</sup>. Krueger has received several compliments for the Van Hoogen's stating how helpful and pleasant they are. Per Kreuger there are several things that still need to happen for the drop off site building including bringing electric to the site, asphalt, contact Waste Management for the railings and dumpster placement and ordering overhead doors. Krueger will contact Miller Electric, Dave Bley, and Waste Management, Welton will get bids for the overhead doors.

**9. Discussion and regarding increasing water issues and a cross culvert on Hillcrest Road.** Didier feels that the town would benefit updating the stormwater management in the rural transitional zoning and will bring it to the plan commission for discussion. James Vitella, 2532 Hillcrest Rd is concerned with the increasing water on his property. Didier states the town is responsible for the 66' of road right-of-way and putting in a cross culvert may or may not help resolve the water issue. A cross culvert is not that easy to just put in, its expensive and the town can't just create a new path for water. Didier has viewed the area and feels the cross culvert that is east of the property is doing its job. The culvert under the driveways is too high and may be inhibiting draining, a culvert can be added under the driveways or keep the current ones and maintain the current path of the water or re-ditch the area. Welton feels the town should get elevations to send to the town engineer to get an opinion from him. It may be beneficial to leave the way it is and lower the ditches.

- 10. Discussion and possible action to place double no passing lines on Mink Ranch Road between County Road H and County Road B.** Per Ozaukee County Highway Dept. the town has authority to deem the road dangerous and mark as they feel it would enhance safety. There are several large hills, a narrow bridge and railroad tracks, the whole road can be double lined or just a portion. Didier and Welton will inspect to determine where the double lines should be placed and contact Ozaukee Co.
- 11. Discussion and possible action to approve Town Attorney contract with Houseman & Feind, LLP for the term of July 1, 2022 – July 1, 2024. Motion made by Welton to approve the Town Attorney contract with Houseman & Feind from July 2022 – July 2023, second by Schlenvogt. Motion passed unanimously.**
- 12. Consideration and approval of monthly bills. Motion made by Schlenvogt to approve the July bills in the amount of \$28,475.28, second by Welton. Motion passed unanimously.**
- 13. Adjourn.** Didier adjourned the August Town Board meeting at 8:40 PM.

Heather Krueger  
Clerk