

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board  
Monday, April 4, 2022, at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

**1. Roll Call and Pledge of Allegiance.**

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Roger Kison

Absent: none

Residents: 11 Residents, 1 member of the Press

**2. Approval of March Public Hearing and Town Board minutes. Motion made by Welton to approve March Public Hearing and Town Board minutes, second by Schlenvogt. Motion passed unanimously.**

**3. Public Comments.** None

**4. Town Chairman report.** 1) Didier received a call from a resident requesting that Didier assess a private stormwater easement near Keelson Cove and Groeschel, the town board will discuss on the annual road tour. 2) The culvert on Hawthorne will be replaced next week. 3) Didier attended the WTA Joint District meeting held at the Roden farm in Washington Co., which was informative, mainly focused on agriculture. 4) The town was billed by the city for the fire at Iron Hog, the invoice was sent to Chad Arndt, owner. Didier is investigating whether Belgium can invoice the town for water. 5) The Federal Broadband Grant application is closed, Verizon applied for 1.6 million which will improve the towers in Ozaukee Co including the town. 6) The brickwork on the town hall is complete, and final payment is included in the bills.

**5. Town Supervisor report.** None

**6. Town Building Inspector report.** Kison reports a permit for a new home on Dixie Ct was taken out last month as well as a building for Safe Harbor Storage, a couple of sheds and a large home remodel.

**7. Town Treasurer report.** Sampont reports the Town has a balance of \$505,775.58 in the money market account, \$38,458.43 in the checking account, \$35.07 in the small business account, and \$83,473.25 in the Newburg State Bank (APRP funds).

**8. Town Clerk report.** 1) Krueger reminded the board that the annual meeting will be held on Tuesday, April 19, 2022, at 7:30 PM. 2) The town assessor will hold Open Book on May 5, 2022, from 3:00-5:00 PM. The Board of Review will be held on May 26, 2022, beginning at 4:00 PM. 3) Krueger held a poll worker training, there are several new workers, and the training went very well. 4) After much work, the 2018-19 LRIP funds have been received by the State.

**9. Discussion and possible action to approve a Certified Survey Map to divide an existing 7.02-acre parcel into four residential lots and Shared Driveway Agreements for Joel and Peggy Jacque owners, tax key 07-020-02-000.00.** Per Didier, this has been approved by the Plan Commission. We are waiting for the actual CSM to sign. **Motion made by Welton to approve the four-lot land division and driveway easement with the condition the final CSM have changes noted by the town planner and town attorney, second by Schlenvogt. Motion passed unanimously.**

**10. Discussion and possible action to regarding A-1 zoning and separation of non-tillable land.** Per Didier, the issue came before the Plan Commission and that body approved it to be sent to the

town board requesting funds for the town planner to begin the process. A definition of non-tillable land is needed, and funds should be limited for the town planner. **Motion made by Welton to allocate up to \$1,000 for the town planner to research zoning for non-tillable land in the A-1 district, second by Schlenvogt. Motion passed unanimously.**

11. **First consideration of Ordinance 2022-02 ATV/UTV.** Per Didier the Town Attorney took the standard ordinance and adapted it so they would be similar to the Town of Belgium and Town of Fredonia. The town had a public hearing in 2021 so residents could express concerns. Most residents were in favor of the Ordinance. **Motion made by Welton to move the ATV/UTV Ordinance 2022-02 to public hearing on May 2, 2022, at 7:00 PM, second by Schlenvogt. Motion passed unanimously.**
12. **Discussion and possible action to approve Resolution 2022-Fee Schedule.** Additions to the Fee schedule will include a \$75 charge per each egress window, \$5 per solar panel and a broadband fee of \$100. A change will be made on accessory structures/sheds that they can be 1,200 square feet without a Conditional Use Permit. Once the changes are made, the resolution will be on the agenda for approval. **Motion made by Didier to approve the changes to the Town of Port Washington Fee Schedule, second by Welton. Motion passed unanimously.**
13. **Discussion and possible action to open Road Bids for 2022 road maintenance. Per Didier, the only bid received was from Payne & Dolan.** The bid for Norport Drive is \$97,292.00, the bid for Woodland is \$209,232.08. Didier would like to wait until after the annual road tour and discussing the budget to approve or deny.
14. **Discussion and possible action to set date and time for annual road tour.** The annual road tour will be on April 21, 2022, beginning at 7:30 AM leaving from the town hall.
15. Consideration and approval of monthly bills. **Motion made by Didier to approve the March bills in the amount of \$ \$42,920.42, second by Schlenvogt. Motion passed unanimously.**
16. **Adjourn. Motion made by Schlenvogt to adjourn April Town Board meeting at 8:35 PM, second by Welton. Motion passed unanimously.**

Heather Krueger- Clerk