

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board
Monday, July 5, 2021 at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Rick Fellenz

Absent: None

Residents: 11 Residents, 1 member of the Press

2. Approval of June Public Hearing and Town Board minutes. Motion to approve minutes as presented made by Welton, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. None.

4. Town Chairman report. The culvert on Hawthorne has been replaced, as well as the signs that were reported from the road tour.

5. Town Supervisor report. Schlenvogt noticed that the gravel from the culvert replacement on Hawthorne has settled, and now there is a pretty big dip in the road. He would like to see a bump sign put up.

6. Town Building Inspector report. New home going up on Hwy B.

7. Town Treasurer report. Sampont reports the Town has a balance of \$39,415.01 in the checking account, \$653,861.92 in the money market account, \$35.48 in the small business account, and \$62,043.67 in the Escrow account. There is a balance of \$33,995.00 in the Newburg State Bank held for Dixie CT, Peter Didier. The town received the first installment of the ARPA Grant, which Krueger applied for in the amount of \$83,361.17.

8. Town Clerk report. Krueger reports that Dave Brose with EMCS has signed off on Dixie Ct, which means the town can pay the bills for the costs of the road from the escrow and Pete Didier will supply. The town will also need to pass a resolution in the near future to accept it as a town road. Krueger received complaints about the resurfacing of Hwy LL with the pea gravel, which was not done by the town. Krueger received one firework permit for the holiday. Per statues, Krueger notified all parties of the updated Comp Plan. Krueger informed the board she decided not to attend the WMCA conference, as many of the courses don't apply to townships, she's hoping to attend the WTA conference in the fall.

9. Discussion and possible action regarding an ordinance for ATV/UTV routes on town road. Per Didier, there was more public input for rather than against. Didier attended the Belgium meeting, there was a lot of discussion on increased liability for townships, so Didier asked the WI Towns Association, and they responded that yes, it potentially could be. Didier feels ATV/UTV trails add a big boom in commerce, restaurants in the town are for it. Once a town passes, the County can pass their own ordinances to open up use or passage of County Roads as well. Schlenvogt: Do electors pass the ordinance? Didier, not just the town board. Welton: I feel the board should move forward and look at sample ordinances and adjust accordingly for the town. **Motion made by Welton to propose language ordinance allowing ATV/UTV routes on town roads, second by Schlenvogt. Motion approved unanimously.**

10. **Discussion regarding American Rescue Plan Act (APRA) update.** Per Krueger the town received the first installment, and will get another next year, totaling \$166,632.00. Deadline to use these funds is December 2024. These funds are very federal level spending, but WTA was advocating that towns apply, because there are a couple uses to be had, including broadband and infrastructure. Krueger feels WTA will offer assistance/guidance on how to best use the funds. Didier has contacted Quam Engineering regarding providing the engineering to bring water/sewer into the Knellsville area.
11. **Discussion and possible action to rezone from A-1 to R-3 for the following properties: 4230 Hwy KK, 07-007-10-001.00; 4226 Hwy KK, 07-007-10-002.00; 4216 Hwy KK, 07-007-10-004.00, 4206 Hwy KK, 07-007-10-006.00; 4202 Hwy KK, 07-007-10.005.00.** A resident of one of these parcels wants to replace a garage, and Didier felt it would be appropriate for the town to change the zoning of all of these parcels to R-3 so they comply. Krueger will notify DeMaster, as well as all residents involved. This will go to the Plan Commission for action.
12. **Consideration and possible action to approve Ordinance 2021-06, Town of Port Washington correction Ordinance 2021-01, adding Ward 3.** Per Krueger, after 2021-01 was passed, she notified WI Elections Commission, and they responded that the Assembly and Senate in the town of Grafton can not be included in Ward 2, and the town needs to create a new ward, and it should state the name of the ward in the Ordinance. I advised the town attorney, and he approved the wording of Ordinance 2021-6. Once passed, per statues, all governing bodies will be notified. **Motion made by Didier to approve Ordinance 2021-06, second by Welton. Motion passed unanimously.**
13. **Discussion and possible action to open bids for road resurfacing of Hawthorne Dr.** Per Didier, only one bid was received. Payne & Dolan 2021 bid for resurfacing Hawthorne Dr: \$238,246.10. Which is an increase of \$8356.60 from 2020. **Motion to approve the Hawthorne Dr road bid submitted by Payne & Dolan, subject to available funds in the budget made by Schlenvogt, second by Welton. Motion passes unanimously.**
14. **Discussion and possible action to request bids for brick repair to the town hall.** Didier requested bids from local contractors and has not received any. He will request again, so the board can compare against the proposal received from Rock Solid Brick Repair, which was \$10,100.
15. **Discussion and possible action regarding lowering the speed limit on Hillcrest Rd.** Per Didier, there are not enough access points; driveways, to adjusting the speed without a speed study. Didier has contacted the town engineer to find out the scope of doing this through their firm. Mark Didier, commented that the road was widened when it was redone, allowing for a pedestrian lane.
16. **Discussion and possible action to approve Operator License for Elizabeth Colden. Motion made by Didier to approve, second by Schlenvogt. Motion passed unanimously.**
17. **Update on drop off site.** Per Didier, Bley excavation was on site for a survey, and will submitting a quote to prepare the lot for surveying work. Didier would like to see the site ready and concrete work complete before winter. Welton feels if we wait, the price of lumber will continue to come down making the building more affordable.
18. **Consideration and approval of monthly bills. Motion to pay June bills in the amount of \$32,918.10, made by Didier, second by Welton. Motion passed unanimously.**
19. **Adjourn. Motion made by Didier to adjourn June Town Board meeting at 8:50 PM, second by Welton. Motion passed unanimously.**

Heather Krueger
Clerk