

TOWN OF PORT WASHINGTON OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Town of Port Washington Plan Commission held on Wednesday, October 12, 2022, at 7:30 p.m. at Town Hall, 3715 Highland Drive, Port Washington, WI.

1. Roll Call & Pledge of Allegiance

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Chuck Baranek, Randy Noll, Ed Potokar, Melissa Alexander, Christy DeMaster, Heather Krueger - Clerk

Absent: Roger Kison

Public present: 1, Members of the Press: 0

2. Approval of June 2022 Plan Commission minutes. Motion to approve June Plan Commission minutes made by Noll, second by Schlenvogt. Motion passed unanimously.

3. Public Comments. None

4. Old Business. None.

5. Town Chairman's report. The Driftwood Motel has been sold, and the new owner will be keeping it as a motel. They will be doing some updating and cleaning up of the property. They are not planning on living on site and will be renting out the house as well. Per Didier, the Chairman is responsible for appointing members to the Plan Commission and due to a vacancy, he will be appointing Melissa Alexander to the Commission for a 3-year term.

6. Town Zoning Administrators report. none

7. Town Planning and Engineering report. DeMaster received a call from a realtor representing someone that would like to build on the new lots created on County Road KW. They would like to build a shed, house, and run a cabinet shop out of the shop. Per town code this would be allowed as a home business without traffic and no customers. He also mentioned that there may be others interested in the lots for the same uses.

8. Consideration and possible action to approve a building permit for an accessory structure location of street yard placement for Steve Hansen, 2848 Northwoods Dr. Per Didier, Hansen applied for the building permit but needs approval by the Plan Commission for the placement of the shed, a CUP is not required. **Motion made by Potokar to approve the building permit submitted by Steve Hansen at 2848 Northwoods Dr, second by Baranek. Motion passed unanimously**

9. Presentation by Town Planner of the Land Use information packet for the town. Didier asked DeMaster to put together a condensed version of the Comprehensive Plan. DeMaster presented a draft of the plan. Once it is final it will be available to put on the website and we can have some available for anyone that wants one in printed form.

10. Adjourn. Motion made by Noll to adjourn October Plan Commission meeting at 8:05 PM, second by Potokar.

Heather Krueger, Clerk