

TOWN OF PORT WASHINGTON  
OFFICE OF THE CLERK  
Official Minutes

Of the regular meeting of the Town of Port Washington Plan Commission was held on  
Wednesday, November 11, 2020 at 7:30 p.m. at the  
Town Hall, 3715 Highland Drive, Port Washington, WI.

**1. Roll Call & Pledge of Allegiance**

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Chuck Beranek, Ed Potokar, Rick Fellenz,  
Christy DeMaster, Heather Krueger- Clerk

Absent: Randy Noll, Dale Noll

Residents present: 2, Members of the Press: 0

**2. Approval of October Plan Commission minutes. Motion to approve October Plan Commission minutes made by Schlenvogt, second by Welton. Motion passed unanimously.**

**3. Public Comments.** None.

**4. Old Business.** None.

**5. Town Chairman's report.** None.

**6. Town Zoning Administrators report.** All lots have been sold in Dixie Highlands.

**7. Town Planning and Engineering report.** DeMaster received an CSM application for a lot on Northwoods and Sunset.

**8. Second Consideration for a zoning text amendment to add Event Venue as a conditional use in agricultural use districts. Modifications made to second consideration. DeMaster made some changes to the second consideration and prepared Ordinance 2020-05. Motion made by Welton to approve and send Ordinance 2020-05 to public hearing and the town board for approval, second by Potokar. Motion passed unanimously.**

**9. First consideration of a Conditional Use Permit application submitted by Steve Boyea to move his locksmith business from the hardware store into his home.** DeMaster reports this is very simple, it will be a homebased business which the zoning allows. The signs will not require a permit. There is ample parking and lighting although there is not expected to be clients at the home. Second consideration will be at the December plan commission meeting.

**10. Discussion regarding the Town of Port Washington Comprehensive Plan updates.** Board members reviewed changes made to chapters 10-11

**11. Adjourn. Motion made by Didier to adjourn October Plan Commission meeting**

Heather Krueger, Clerk