

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board  
Monday, August 2, 2021 at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

**1. Roll Call and Pledge of Allegiance.**

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Heather Krueger-Clerk, Mary Sampont-Treasurer, Johnathan Woodward – Town Attorney

Absent: Rick Fellenz

Residents: 21 Residents, 1 member of the Press

**2. Approval of July Special Town Board regular Town Board minutes. Motion to approve minutes as presented made by Welton, second by Schlenvogt. Motion passed unanimously.**

**3. Public Comments.** None.

**4. Town Chairman report.** None

**5. Town Supervisor report.** None

**6. Town Building Inspector report.** Per Didier, Fellenz would like the town board to review the building fee schedule prior to him retiring.

**7. Town Treasurer report.** Sampont reports the Town has a balance of \$549,166.91 in the money market account, 57,537.67 in the checking account, \$35.48 in the small business account, \$62,046.73 in the Escrow Account and \$83,321.19 in the Newburg State Bank for APRP funds. 653,861.92 in the money market account, There is a balance of \$9795.00 in the Newburg State Bank held for Dixie CT, the town received the 3<sup>rd</sup> Qtr. General Transportation Aid, \$15,321.24, Fire Dues \$8758.03 and July Shared Revenue \$3359.54 from the State of WI – DOR.

**8. Town Clerk report.** Krueger reports the signed contract was sent to Payne & Dolan for Hawthorne Dr., she has asked for a date so residents can be notified, no date has been set yet. Krueger contacted our Rural Mutual agent regarding additional liability to the town if an ATV/UTV ordinance was passed. Per agent Kevin Bednarek there would be nothing the town would need to do or add to the current policy; the ATV's would be a licensed vehicle on the road and there would be no added liability to the town. Redistricting for WI Elections Commission will begin soon, Krueger notified Oz Co. that the only change to our municipality would be the elimination of the new ward 3, which should be added to ward 2.

**9. Discussion and possible action to approve rezoning of 1.7-acre parcel from A-1 to R-2 and Certified Survey map for Jean Greiveldinger, Richard Greiveldinger applicant for 3611 county Road B, tax key 07-020-05-006.00.** Per Didier a public hearing was held prior to the town board meeting with no objections. The rezone meets the 2035 plan, it is within residential district. **Motion made by Welton to approve the rezoning of the property from A-1 to R-2. Motion approved unanimously.** The CSM has been updated several times to meet requirements, the latest CSM is July 26, 2021. **Motion made by Welton to approve land division with the July 26,2021 Certified Survey Map 1.7-acre parcel, second by Schlenvogt. Motion passed unanimously.**

**10. Discussion and possible action to set a date for public hearing regarding a petition filed to abandon a portion of Groeschel Road.** Per Attorney Woodward, a petition has been filed with the town to abandon a portion of Groeschel Road. Per state statues, a public hearing is required. Woodward recommends 6 weeks, so all requirements of posting and notices can be sent out. The cost to publish the class 3 notice and send out notices to land owners will fall upon the petitioners.

The town board will make a determination on this matter at the public hearing. Per Didier, we will hold the public hearing on October 4, 2021 at 7:00 PM, prior to the regular town board meeting.

11. **Discussion and possible action regarding an ordinance to ATV/UTV routes on town roads.** Per Didier he would like to see the ordinance that the Town of Belgium will be passing, and also the town of Fredonia, to keep our ordinance consistent with theirs as they connect roads. The town of Saukville does not have an ordinance, so shared roads, especially Northwoods would not be until both towns allow. Woodward would like the ordinance to list the roads that will be included, do you want to include dead-ends, cul-de-sacs or create an island on the south end of the town. Alan Kultgen, River Land Rd. does not want this to be allowed, and is concerned there will be no one available to enforce the ordinance. Didier said there hasn't been much objection, the biggest would be noise. **Motion made by Didier to table discussion on ATV/UTV ordinance until Town of Belgium passes ordinance in their town, second by Welton. Motion passed unanimously.**
12. **Discussion regarding American Rescue Plan Act (ARPA) update.** Per Didier the town received funds that can be used for very limited uses, mostly pertaining to infrastructure. Didier also met with Quam Engineering to discuss getting a proposal to put together a presentation on the costs and infrastructure to bring water to the Knellsville district. Krueger informed the board that the funds received have been put in a high interest account at Newburg State Bank.
13. **Review and possible approval on bids received for brick work on the town hall.** An unsolicited bid was received by Rock Solid Brick Repair for \$ \$10,100, and a solicited bid from Advanced Restoration for \$ \$16,175. Rock solid doesn't include the price to replace any missing bricks, Welton feels he can find matching bricks. Schlenvogt is concerned they do not indicate that they will comply with OSHA standards, Krueger will verify OSHA standards and also request a certificate of liability prior to submitting the signed proposal. **Motion made by Welton to approve Rock Solid bid with submittal of liability insurance and OSHA standards, second by Didier. Motion passed unanimously.**
14. **Discussion and possible action to have a speed study done on Hillcrest Road.** Didier received a scope and fee proposal from EMCS for speed data collection and analysis, \$2500 with includes deploying pneumatic tube counters. Didier feels this would be the most accurate way to gather data. Welton feels the town should see how much it would cost the County to stripe the entire length of Hillcrest, providing a pedestrian lane, or have the free speed study done through the County. **Motion made by Didier to approve the \$2500 proposal from EMCS for speed study on Hillcrest, no second made. Motion died. Motion made by Welton to have the County do a free speed study on Hillcrest Road, second by Schlenvogt. Motion passed unanimously.**
15. **Discussion and possible action regarding proposal submitted by Dave's Excavation for site work to the property to be used for the new drop-off site.** Proposal submitted to clear balance of lot, cut/fill and compact subgrade for new building & parking/drive area; provide 10" base under asphalt and concrete drive, provide 8' base under new building and spread topsoil in lawn are. This does not include pricing on a culvert, which may be needed on the north end of the property. **Motion made by Didier to approve the bid for \$19,985 as submitted for site work, second by Schlenvogt. Motion passed unanimously.**
16. **Discussing and possible action to approve Operator License for Sheila Wieland. Motion made by Welton to approve Operator License, second by Schlenvogt. Motion passed unanimously.**
17. **Consideration and approval of monthly bills. Motion to pay July bills in the amount of \$34,558.29, made by Schlenvogt, second by Welton. Motion passed unanimously.**
18. **Adjourn. Motion made by Didier to adjourn August Town Board meeting at 8:50 PM, second by Schlenvogt. Motion passed unanimously.**

Heather Krueger  
Clerk