

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board
Monday, October 3, 2022, at 7:30 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer
Excused: Mike Didier, Roger Kison
Press: 1, Public: 1 Residents

2. Approval of September Town Board minutes. Motion made by Schlenvogt to approve September Town Board minutes, second by Welton. Motion passed unanimously.

3. Public Comments. Justin Myers, 3709 E Norport would like to see the City and Town continue the boarder agreement, what does the Town need to do to ensure this happens. Welton: The agreement expires in 2025 so we have some time, but it is something we can investigate, it may have a clause to renew. Myers: I have another question, I would like to maintain the vegetation at the end of Norport Drive, is there a way I can have the town not do any ditch mowing? I would also like to plant trees; it seems if there is vegetation growing there is less traffic coming to the end of the road. Welton feels this should be an agenda item and discussed formally as the town maintains the ditches for a variety of reasons.

4. Town Chairman report. *[submitted in writing by Didier, read by Welton]*

1) Didier looked at Mink Ranch Rd for striping, and after applying WI Statues §346.10 regarding when passing at a railroad crossing, intersection, and bridge, then applying the WI Traffic manual recommendations at a curve and minimum passing sight distances for a 55 MPH road there is very little area remaining on Mink Ranch Rd between Knellsville and County Road B. Therefore No-Passing Zone Pavement Markings is warranted for both lanes between Knellsville and County Road B. The County is still doing some paving, so it is possible to get the road striped yet this year if we tell them soon.

2) ATV Routes: Diggers hotline was called for all sign postings necessary to comply with WI Law throughout the Town. Ozaukee County Hwy Dept has issued the placement permit for the signs that will be placed in County right-of ways.

3) Road Maintenance: Didier received a few calls about ditching and storm water issues, after reviewing it was concluded: **A)** Washout in front of 2438 E Sauk Rd (Mitch Blank residence) this area of the shoulder has washed out a few times in the past. I had JJ Winnemuller re-grade the area with "Charter Steel slag" instead of traffic bond to see if that holds better. This has been completed. **B)** St. Simon the Fisherman on Green Bay Rd called about their ditch. The driveway culvert was heavily overgrown and not visible, I used my bush hog to clear the ditch and the culvert has about 1 ½ -2 inches of muck. I shot elevations and the entire area is low with little pitch so 1-2 inches will help. I told JJ to clean it out this fall. **C)** The post office is requesting a "gang style mailboxes" at the south end of Weiler's Way in the cul-de-sac for the 3 homes. The homeowners called and provided photos of ponding water in the area on the asphalt. Didier shot elevations and the asphalt road is lower than the shoulder. There appears to be room to cut back the shoulder, so the water sheets off the pavement in the ditches. JJ will do the work this fall.

5. Town Supervisor report. none

6. Town Building Inspector report. *[submitted by Kison read by Krueger]* One new home permit submitted for Dixie Court by Trinity Homes. 3 electrical, 3 HVAC and 4 plumbing permits submitted.

7. Town Treasurer report. Sampont reports the Town has a balance of \$493,718.54 in the money market account, \$59,653.48 in the checking account, \$35.07 in the small business account, and

\$167,107.33 in the Newburg State Bank (APRP funds). Sampont investigated the overcharged Glenogle property taxes and per Ron Voigt, Register of Deeds, the reason for the increase of land is because when the parcels were combined, the records were updated with more precise technology and the now the acreage is more accurate. Per the town assessor, Cal Magnan, the increase was due to the reevaluation. Sampont will send a letter to Carl Dickson regarding her findings.

8. **Town Clerk report.** 1) Last month Didier conducted research on a parcel on County Road KK which was a substandard lot, the lot has been sold and the new owners came in to get signatures to combine the parcels. 2) Krueger has begun sending out absentee ballots for the Nov 8th General Election, to date 91 ballots have been issued. 3) This month's bills include the second payment to the PW Fire Department for the annual agreement, as well as an order of cold asphalt, Didier ordered a ¼ pallet to be delivered so the town has it on hand.
9. **Update discussion and possible action on electric, concrete work and overhead doors at the town drop-off shelter.** Per Welton, the town received two bids for the concrete work, Full Pull Construction for \$ 18,650 and Rychtik Construction for \$16,162.00. The bids covered the same scope of work and very comparable. Per Schlenvogt, Rychtik has a better qualified bid and lower price. **Motion made by Schlenvogt to approve the concrete bid submitted by Rychtik Construction for \$16,162.00, second by Welton. Motion passed unanimously.** Welton does not have any information regarding the overhead doors, except what was in the minutes last month, unsure where the quotes came from – Krueger does not have anything in writing. Welton would still like to move forward with ordering the doors. **Motion to approve the purchase of overhead doors for \$8,860, contingent on final review of the submitted bid, second by Schlenvogt. Motion passed unanimously.** Electric bids were sent out, but nothing was submitted. Mike ran into a hold up, as most electrical components are on backorder.
10. **Discussion on complaint about garbage on residential property at 4192 County Road LL.** *[submitted by Didier, read by Welton]* As previously reported I received calls from a friend of the landowner saying they are helping Tholl because he was in the hospital. I went back out to the Tholl property a few weeks ago and ended up meeting the landowner and I got the entire tour of the land. The dumpster is gone, and the property is still what most people would call a mess, however in my opinion it is probably no longer at the level to be a nuisance that would warrant intervention by the Town. He indicated he is still trying to clean up but has difficulty due to his physical limitations. I can concur he seems to have extreme mobility issues due to what appears to be physical health conditions. Per Welton, it appears the town is satisfied for now, no action needed.
11. **Discussion regarding drainage easement to 3575 Norport.** *[submitted by Didier, read by Welton]* Don Volesky, owner at 3575 Norport, owns frontage on Norport Dr and Keelson Cove abuts the back portion of his property. Volesky continues to call the Town asking the Town, at the Town's expense to improve the town ditch along Keelson Cove. This is an extremely wet area that is next to a large pond. The Town has done work in this area multiple times over the years to improve drainage and flow. There is also a private "Drainage Easement" along this property that over the years has washed out. The owner is also asking the Town to restore this area. This drainage easement is located entirely on private property so (in my opinion) that greatly limits the Town's ability and authority to do such. I spoke with Goeff Schram, Director of Ozaukee County Land Management on 9/28/2022. Schram said there is funding available to improve and reduce run off into the lakes and streams in Ozaukee Co. He will visit the site and get an idea of the scope of work and attempt to talk to the landowner. Per Welton, the County will assist Volesky in getting grant funds. As far as the Town is concerned, efforts have been made to clean this up and there is no further action needed by the Town.
12. **Discussion and possible action to set dates for budget workshop.** Two potential dates would be Monday, October 17 at 5:30 or Thursday, October 27th at 4:30.

13. Consideration and approval of monthly bills. Motion made by Schlenvogt to pay the September bills in the amount of \$71,913.04, second by Welton. Motion passed unanimously.

Adjourn. Motion made by Welton to adjourn the October Town Board meeting at 8:17 PM.

Heather Krueger
Clerk